

Department of Human Services

Incorporating: Community Services, Housing, Women's Affairs and Youth Affairs
50 Lonsdale Street, Melbourne, Victoria 3000

Freedom of Information (F01) Application

Section 17(2) Clarification

We refer to your application under the *Freedom of Information Act 1982* (the Act) requesting access to:

"a copy of the 'contract' the department has with CQL which justify their statements, 'The Council on Quality and Leadership is proud to be an endorsed independent review body by the Victoria Department of Human Services" and "CQL Named Independent Review Body in Victoria". And documentation which defines what specific services COL is intended to provide to the department".

Preliminary inquiries have been conducted and I write to advise that pursuant to section 17(2) of the Act, it will be necessary for you to further clarify, or specify, your request.

Please note that section 17(2) states:

A request shall provide such information concerning the document as is reasonably necessary to enable a responsible officer of the agency, or the Minister, as the case may be, to identify the document.

To avoid refusal under section 17(2) of the Act it will be necessary for you to clarify your application so that specific documents can be identified.

We have been advised that CQL currently does not have a contract with the department, rather they have a 'deed of agreement' which enables them to provide services to the department and non-government agencies.

Therefore you may wish to clarify your request to:

"...a copy of the 'deed of agreement' the department has with CQL, and documentation which defines what specific services COL is intended to provide to the department.

Such phrasing would capture the documents on the subject matter that are relevant to your request this part of your request.

Yours sincerely